

Client Details and Authority

ENTRANT DETAILS

Farm Name:				
Names	<i>First Name</i>	<i>Last Name</i>	<i>Position e.g. Owner</i>	<i>Main Contact (✓)</i>
Person One				
Person Two				
Person Three				
Contact Details	<i>Contact</i>	<i>Person</i>	<i>Contact</i>	<i>Person</i>
Email:				
Landline Phone:				
Mobile Phone:				
Address	Farm Address		Postal Address	
Street				
Area /RD				
Town, PostCode				

How did you hear about DBOY?

☐ Google
 ☐ Facebook
 ☐ Read an Article
 ☐ Word of Mouth
 ☐ Sponsor

Please detail:

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ENTRY

Entry Level

	Yes I am willing to participate in the competition and confirm my farm is compliant with all regional council compliance requirements
	No I do not want to be in the competition but would like a Dairy Business of the Year full farm analysis. I understand I will need to complete the three areas of the assesment and cannot choose to leave sections out.

Entry Type

	Have you entered DBOY previously - please indicate YES or NO
	Have you had this season analysed in another model: please STATE

DATA COLLECTION AUTHORITY

Consultant (if applicable)

	I am in agreement for my consultant to be contacted in order to confirm any information that may be required		
Company		Name	

Milk Company Details

	I am in agreement for Dairy Business of the Year to be provided with my milk production and payment details		
Milk Supply Company		Supply Number:	

Accountant Contacts

	I am in agreement for DBOY to be sent a copy of my accounts that relate to this Dairy Farm Business		
Firm:		Accountants Name:	
Email:		Phone:	

Nutrient Management

To enter the competition side the farm has to be compliant with regional council rules

	I grant Dairy Business of the Year the authority to request and access any information from local/regional authorities regarding the compliance of my farm with local and regional regulations related to dairy effluent management and the taking of ground/surface water.
	I grant Dairy Business of the Year permission to request and access my Overseer File, Fertiliser data, soil tests results, and a nutrient management plan from my representative fertiliser/nutrient provider. I will also provide Dairy Business of the Year access to the relevant year end Overseer assessment for my farm as it relates to the DBOY competition.
	I permit Dairy Business of the Year to request access to my Sustainable Milk Plan and/or Farm Environment Plan from the relevant holding authorities

Nutrient Advisor Company:	Advisors Name:
Advisors Email:	Advisors Phone:

CONFIRMATION OF AUTHORITY TO COLLECT DATA

	I confirm I am in agreement for Dairy Business of the Year to contact my service providers listed above to collect the information required for my Analysis Report to be produced.
	I understand I must complete and return the written forms before my entry is complete
	I will ensure all parties have the information required from me as soon as possible
	I have read and understood the terms and condition found on www.dboy.co.nz

Signed _____ Date _____

Environmental Data Collection Form	
Do you have a Farm Environment Plan?	
Effluent Management	
Is effluent on your farm a permitted activity or does it require a resource consent?	
Are you compliant with the rules or consent? Can you prove compliance?	
Is your effluent storage lined, if so what with? (please select one)	<input type="checkbox"/> No Storage <input type="checkbox"/> Unlined <input type="checkbox"/> Clay lined (untested) <input type="checkbox"/> Claylined (Tested) <input type="checkbox"/> Synthetic Lining <input type="checkbox"/> Other: _____
What volume of effluent storage do you currently have?	
Have you had a pond storage calculator done to validate your current storage capacity?	
Do you have silage bunkers, if so is the silage effluent/leachate from this captured?	
Percentage of the milking platform receiving effluent?	
Do you know the amount of nutrients being applied per year from effluent?	
Do you have soil moisture monitoring technology?	
Are you irrigating effluent to soil water deficit?	
What is the application depth of your irrigator?	
Have you recently tested the application depth of your irrigator?	
Waterway Protection	
What length of waterway (as defined in the clean streams accord) if any is through the farm?	
What percentage of the waterway is fenced?	
How many metres wide is the average buffer zone by the waterway?	
Is the waterway bufferzone planted?	
Are there any wetlands on the farm?	
Are these wetlands fenced with a buffer zone to exclude stock permanently?	
Are there any points where the stock have direct contact with waterways?	
Sediment Loss Control	
What percentage of the farm is used for Winter Cropping?	
What cultivation methods do you use?	
Are there any areas of erosion on the farm and how are they managed?	
Winter Management Strategies (please select one)	<input type="checkbox"/> Sacrifice paddocks <input type="checkbox"/> Cows moved frequently during wet <input type="checkbox"/> Cows moved to higher paddocks <input type="checkbox"/> Cows stood off on yard <input type="checkbox"/> Herd home, feed pad, winter stand off pad used
Is there any planting of waterways on farm? If so how much?	
Have any trees or forestry areas been planted on farm?	
Is there any native bush on farm?	
Fertiliser Management	
Total Nitrogen Applied (kgN/ha/yr)	
Total Nitrogen Applied in High Risk Months (kgN/ha/yr) (May, June, July, August, September)	
Average Application Rate of Nitrogen Fertiliser	
Total Phosphate Applied (kgP/ha/yr)	
Efficiencies	
Do you measure shed water use? (washdown, cooling etc)	
Do you have any systems or strategies to reduce water use, if so what are these?	
Do you reuse waste water, if so how?	
Irrigation	
If farm is irrigated go to the irrigation questionnaire.	

Farm Irrigation Inputs for Overseer			
Irrigator Type (tick):	Centre Pivot		
	Rotorainer		
	Border Dyke		
	Travelling irrigator		
Management	How are irrigation days scheduled?		
	How is the depth of irrigation determined?		
	Is soil moisture monitoring used?		
Amount of irrigation applied per month (mm/month)	January		Comments
	February		
	March		
	April		
	May		
	June		
	July		
	August		
	September		
	October		
	November		
	December		
Is fertigation used on farm?			
Is variable rate irrigation used?			

PEOPLE DATA COLLECTION

Farm Information

Farm Name and Contact Name
Email Address
Phone Number/s

Season (Year)	2018/2019
Number of Cows Peak Milked	
Milksolids Produced	
Effective HA	
Costs for Milk Company Fines / Losses / Insurance Excess	
Costs for Employment Disputes including settlements, legal and advocate costs	

Equalising Information for tasks that may be contracted out. Do you?

	Circle one	If yes, how many hours per annum does this task take?
Raise young stock (calves 3 – 12 months)	Yes / No	
Winter stock on	Yes / No	
Manage your own feed production outside of standard winter crop	Yes / No	
Manage the application of capital fertiliser yourselves?	Yes / No	

Employee Information

Please complete one form per employee, for all employees including yourself and any person that may have left during the 2017/2018 season (e.g. owner, on-farm, off-farm support. Seasonal /calf rearers)

Employee										
Role on Farm (circle one)	Owner	Ops Mgr	Admin	Farm Mgr	2IC	Herd Mgr	Asst Herd Mgr	Farm Asst	Relief Team	Calf Rearer
Total Hours worked (enter only those hours associated with this farm e.g. if an Operations Mgr only enter proportion of hours allocated to this farm)										
Annual worked hours										
How did you collected this information (circle one)	Estimated				Time Sheet			Other		
Rate of Pay (excluding house or any housing allowance and any other allowances)										
Remuneration paid for the year based on end of year figures										
Method of payment (circle one)	Drawings		Salary + Drawings		Salary		Hourly Rate		Other	
Kiwisaver										
Enrolled in Kiwisaver	Yes/No									
Is Kiwisaver included in their remuneration package or is it over and above (circle one)	Included in Remuneration package					Paid above Remuneration package				

Housing/Accommodation						
Amount agreed between you and team member for rent on the house						
Value per week of the accomodation if rented on open market						
Tenancy agreement (circle one)	Separate tenancy agreement	Included in employment agreement	Not in farm accomodation	No tenancy agreement and is in farm accommodation	No tenancy agreement	
Other Benefits received						
Please complete list below with their annual value if more space required – put in comments section at end of employee details						
Type of Benefit (circle one)	Wet Weather Gear	Bike	Meat	Firewood	Milk	Company Vehicle
Annual Value						
Non – working days						
Number of rostered days off (these are days that are off work that are not annual leave, stat hol or sick/bereavement leave)						
Number of days off due to sickness						
Number of bereavement days						
Number of Annual Leave days						
Number of other days off for any reason (e.g. parental leave and why)						
Commute time to work (circle one)	Under 3 minutes	10 minutes or under	20 minutes or under	30 minutes or under	Over 30 minutes	

Training								
Examples are attendance at discussion groups and fielddays, on farm training including teaching new tasks, observation of vet techniques etc								
Number of training days employee received (including both on-farm & off-farm training)								
Amount you have spent on training this year								
Individual Employment Agreement								
Do you have a signed IEA with this employee	Yes / No							
Labour Stability & turnover details								
Was this employee still employed as at 31.05.18?	Yes / No							
What was their start date?								
If they have left during the 2017/2018 season what date did they leave?								
What was their reason for leaving? (Circle one)	Fixed Term contract ended	Family	Career Advancement	Health or Medical	Didn't fit with the culture	Didn't perform to the requirements	Dismissed	Other
Did you expect them to leave or was it a surprise?	Expected / Unexpected							
Comments on any 'other answers you have entered								

Health and Safety Information

Please complete information on incidents which have occurred over the 2017/2018 season

Employee involved					
Treatment Required (circle one)	No Treatment required	First Aid given at workplace	Medical Treatment by Doctor/A&E	Hospitalisation overnight or more	Fatality
Result of the incident (circle one)	Lost Time & Light Duties	Lost Time	Light Duties	No impact	
<p>Lost Time & Light Duties: Employee was unable to return to work for 1 or more days and when they did return they had to do light duties for 1 or more days.</p> <p>Lost Time: Employee was unable to return to work for 1 or more days.</p> <p>Light Duties: Employee was able to return to work straight away but could only do light/some tasks for 1 or more days.</p> <p>No impact: Employee was able to return to work on the day of the incident with no adverse impact on duties.</p>					
Enter number of days employee did not work due to injury					
Any other information that is relevant					

Physical Data Collection

Farm Name:

Land

	Total owned area	Total leased area	Total usable area	Unusable area	Milking area	Support area	Irrigated milking area	Irrigated support area
Area (incl support)	0	0	0	0	0	0	0	0
Terrain	*Choose from Flat, Gentle, Undulating, Hilly, Steep				Region			
Distance Walked	Total kms per day by milkers (to shed and back to paddock times no of milkings)							

Livestock

Peak Milk Number Calving pattern

Main cow breed Cow Liveweight

	Amount Spent	Tonnes Used
Calf Meal		
Milk Powder		

	Cows	Heifers 13+ mths	Yerlings/calv es 1-12 mths	Breeding Bulls	Other Livestock
Average number					
Year opening number					
Year closing number					
Average weeks on milking area					
Average weeks on support					
Average weeks on agistment	52	52	52	52	52

* Average number should include leased livestock

Nutrient and Water

	Milking area	Support area
Rainfall measured		
Irrigation water used MI		
kgs N/ha		

Labour

Paid employees

0

Unpaid

0

*One full time unit is equivalent to 50 hours per week for 48 weeks a year

*Family, sharefarmer etc

Staff Calculator

Hours /week

Units

Name

0

0

Name

0

0

Name

0

0

Name

0

0

Name

0

0

Name

0

0

Total

0

Feed

		Dry matter selection	Opening stock	Closing stock	Quantity purchased	Purchase price (\$/t or \$/tDM)	Quantity harvested on milking area	Quantity harvested on support area	Quantity red on milking area	Quantity red on support area	Wastage %	Energy MJ / kg DM
Concentrates												
Silage												
Hay												
Other												

Cost of Home Grown Feed * The 'purchase price' for home grown hay & silage should be the direct conservation cost

Capital Expenditure / Non Annual Expenses

(e.g. Re-stoned races, done every 5 years, R&M \$6125)

Family Loans Not Repayable on Demand

Non Farm Related Assets / Liabilities

Expenses Occuring In the Wrong Year *(Previous Year or bill paid after balance date)*

(this will not be noticable in the accounts, so if you know for example some grass silage harvesting was not paid for till the following financial year then it should be entered in here.)

Sharemilker/Contract Milker paid expenses *(e.g. \$5,500 Shed Expenses)*

(where sharemilker or contact milker accounts are not able to be obtained please specify what they pay for and either the % paid or the know or estimated amount, if amounts unknown please state and we can use industry standards)

Splitting Other Entity Expenses

(where there is other expenses that are not related to the dairy business please state here the expense and the amount or percentage.)